Nigerian Trademark Online Manual

(law firms)





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Nigerian Trademark Manual

Nigerian trademarks are easily filed online through the GlobalIPCo.com online filing system.

Rights

A Nigerian trademark registration prevents others from using a brand name / logo / slogan which is the same as, or confusingly similar to your trademark registration in Nigeria.

Search

There is no free public database available for conducting Nigerian trademark searches. However, we could instruct the Nigerian Trademarks' Office to provide a trademark registrability search at a fee (time: approx. 3 days).

Filing a Nigerian trademark through GlobalIPCo

- 1. Register on GlobalIPCo.com (there is no subscription / license fee. You are only charged for actions instructed);
- 2. Receive a discount code that reduces pricing for law firms and add this to your profile; and
- 3. Complete the Nigerian trademark application form:

Mark / Logo page

- Your reference: This is the reference used within your business to identify the trademark application.
- Type of mark:

Word mark

- Word mark: Type the word/s of the trademark, e.g. GLOBAL IP CO.
- **Case sensitive:** If the case (i.e. upper / lower-case) of the characters is important, select "Yes" (recommended). We will include a disclaimer in the application to cover both upper and lower-case text.

1ARK/LOGO		
our reference:	Enter a reference	
ype of mark:	Word mark	Logo/image mark
Vord mark:	Enter the word mark	
Case sensitive:	Yes	No

Logo/image mark

- Words appearing in the logo/image: Type all the words and/or numbers appearing in the image. If there are no words/numbers, leave blank.
- **Foreign language:** If the word mark or logo includes non-English text (and/or text not in the Latin alphabet), see the endorsement section below.
- Upload your image and resize the image to fit in the central block:

Example:

LOGO/IMAGE	17 (m) mm ²				
1. Upload your image [JPG / JPEG / PNG					
Choose file Screenshot 2025-05-0	2 at 14.28.41				
2. Move and resize the image to fit it in	the central block below:				
ଷ ଷ ଦ ଦ		F fybatex		↓ ↑ ← → ★ * * *	
3. Save your final logo/image or remove	the image and retry:			1	
of pare your million of printinge of remove		logo/image Cle	ar and retry		

Click Save logo/image and review the saved image:

Words appearing in the logo/image:	FYBATEX SMART FABRIC			
LOGO/IMAGE				
	Your logo/image:			
	S MART FABRIC			



• Endorsements:

Transliteration:

If the mark includes non-Latin characters, for example "Technik school 北京", rewrite the entire mark in Latin characters, i.e. "Technik school **Beijing**"

Endorsement that will be submitted: *The transliteration of the mark is "Technik school Beijing"*.

Note: Transliteration is a conversion of text from one alphabet (e.g. Chinese characters) to another alphabet (e.g. Latin / Roman alphabet). Translation is the conversion of a word in a foreign language (e.g. Chinese pinyin) into English where both words are in the same alphabet.

Translation / No meaning statement:

If the mark has non-English words, indicate whether the non-English words have meaning in English. If yes, provide the English translation of the entire mark. For example, "**Technik** school 北京" should be translated to "**Technology** school **Beijing**".

Endorsement that will be submitted: *The translation of the mark is "Technology school Beijing"*.

Disclaimers:

Disclaim words that are commonly used in the trade associated with the class(es) in which the mark is to be filed. For example, for the mark "Irresistible **Fruit**" in class 29, consider disclaiming "**fruit**".

Endorsement that will be submitted: *Registration of this trademark shall grant no right to the exclusive use of "fruit" separately and apart from the mark.*

DORSEMENTS		
uld you like to add any endorsements?	Yes	No
ommended for use by trademark attorneys. If unsure, sele re required.	ct "No". The Trademark Office will issue an exa	mination report proposing an endorseme
Fransliterations		
Does the mark include any non-Latin characters?	Yes	No
Please provide the transliteration of the entire mark (i.e., th entire mark as written in corresponding Latin characters):	e Enter the transliteration of the mark Example: If the mark is "Technik school 北京;	
Franslation / No Meaning statement		
Does the mark contain any non-English words?	Yes	No
Does the mark have meaning in English?	Yes	No
Please provide the English translation of the entire mark:	Enter the English translation of the mark	
	Example: If the mark is "Technik school 北京",	the translation is "Technology school Beijing".
Disclaimers		
Disclaiming words that are commonly used in the trade as	sociated with the classes in which the mark is	to be filed.
Nould you like to add any disclaimers?	Yes	No
Disclaimer 1		

Parties page

• **Applicant:** The applicant may be a natural person, a juristic person (e.g. a company) or a trust. Co-applicants are permitted. Insert the applicant's physical (not postal) address. When inserting the address, use consecutive rows and do not strictly follow the prompts in the rows (e.g. the Zip code may be entered in the third address row).

1. MARK/LOGO 2. PA	ARTIES 3. PRIORITY 4. CLASS 5. I	FORMS 6. UPLOADS	7. PAYMENT
APPLICANT			
Applicant 1			
Full name:	Full name		
Physical address:	Line 1		
	Line 2 (Optional)		
	City		
	State (Optional)		
[Zip (Optional)		
Country:	Select Country		•
Туре:	Natural Person	Legal Entity	
Signatory name:			
Signatory capacity:			
	Add applicant		
Save and exit		K Back	Next >

Priority page

• **Priority:** Priority may be claimed from trademark applications filed no more than 6 months earlier. To request priority, we require a copy of the priority application and English translation (with translator's notice) (if necessary) of the priority application at the time of filing. If the priority application is not in English, please add the English translation (with translator's notice confirming that the translation is "true and correct") at the end of the priority application (as a single pdf file). We will add the intended priority claim to the disclaimer section of the Nigerian trademark application.

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RIORITY DETAILS			
s this application clairn priority?	Yes	No	
rity claim 1			
prity date:	yyyy-mm-dd		
	Note: South Africa allows for up to 6 mon	ths to claim priority.	
rity number:			
rity country:	Select Country		•
prity document language:	English	Other	
	Add priority		
	(\pm)		
Save and exit		< Back	Next >

- <u>Class page</u>
- Select class(es): Nigeria does not permit multi-class trademarks. A separate Nigerian trademark will be filed for each class selected.

Trademark protection is limited to the goods/services within the selected class/es. If the incorrect class is selected, the trademark may not be enforced.

Nigeria uses the 12th Edition (12-2023), of the Nice Classification of Goods and Services (<u>https://www.wipo.int/classifications/nice/nclpub/en/fr/</u>).

The description of Goods / Services within a class may be edited. However, applicants generally select all Goods / Services within a class.

LECT RELEV	ANT CLASSES	
Class no.	Class description	
	Goods	
Class 1	Chemicals for use in industry, science and photography, as well as in agriculture, horticulture and forestry; unprocessed artificial resins, unprocessed plastics; fire extinguishing and fire prevention compositions; tempering and soldering preparations; substances for tanning animal skins and hides; adhesives for use in industry; putties and other paste fillers; compost, manures, fertilizers; biological preparations for use in industry and science.	
Class 2	Paints, varnishes, lacquers; preservatives against rust and against deterioration of wood; colorants, dyes; inks for printing, marking and engraving; raw natural resins; metals in foil and powder form for use in painting, decorating, printing and art.	
Class 3	Non-medicated cosmetics and toiletry preparations; non-medicated dentifrices; perfumery, essential oils; bleaching preparations and other substances for laundry use; cleaning, polishing, scouring and abrasive preparations.	-
Class 43	Services for providing food and drink; temporary accommodation.	-
Class 44	Medical services; veterinary services; hygienic and beauty care for human beings or animals; agriculture, aquaculture, horticulture and forestry services.	3
Class 45	Legal services; security services for the physical protection of tangible property and individuals; dating services, online social networking services; funerary services; babysitting.	1

Forms page

• **Forms:** Download the Power of Attorney for signature. A scanned copy of the simply signed / stamped Power of Attorney is required.

1. MARK/LOGO	2. PARTIES	3. PRIORITY	4. CLASS	<u>5. FORMS</u>	6. UPLOADS	7. PAYMENT
ORMS FOR SIGNAT	TURE					
or signature by Applica	ant:					
he applicant must pleas	e print and sign these	forms to be uploaded	in the next step.			
		Click to	see examples of fo	orms:		
		r	Power of Attorney			
		,	- ower of Attorney			
			E-			
		-				
		🗄 Download		📨 Email	1	
						_
Save and exit					< Back	Next >

Note: No legalization or notarisation of the Power of Attorney is required, and the original signed form should not be lodged.

Uploads page

• **Upload:** Upload the signed Power of Attorney; the priority document (if priority is claimed); and an English translation of the priority document (with translator's notice) (if the priority document is not in English).

1. MARK/LOGO	2. PARTIES	3. PRIORITY	4. CLASS	5. FORMS	6. UPLOADS	7. PAYMENT
REQUIRED DOCUM	ENTS: MUST BE S	SUBMITTED ON FI	LING			
Power of Attorney [PDF]			e chosen			x q
Save and exit					K Back	Next >

Payment page

• File / pay: Pay by credit card or on account to complete the filing. The costs are:

Filing:	\$126 (inclusive of NGN 17,000 in official filing
	fees)
Payment of registration fee:	\$70 (inclusive of NGN 12,000 in official
	registration fees)
Courier:	\$110 per courier parcel, provided that up to 10
	Nigerian trademark certificates may be included
	in a courier parcel

If an office action is issued, the charge for a routine response (i.e. submitting outstanding documents; association of marks; disclaimer; admission) is \$70. We aim to respond to office actions within 3 months of issuance.

Additional costs will be incurred if the trademark is refused or opposed, which is quoted on a case-by-case basis.

1. MARK/LOGO 2. PARTIES 3. PRIORITY	4. CLASS	5. FORMS	6. UPLOADS	7. PAYMENT
AYMENT SUMMARY				
ling of a Nigerian trademark application				
Description		Unit cost (USE) Quant	ity Amount (USD)
Filing of a Nigerian trademark application		226.00	1	226
Discount FULLDCFOT				(100)
				TOTAL PAYABL
AYMENT METHOD				
VISA Credit card	1			
GLOBAL IP CO. User a	ccount			
ERMS AND CONDITIONS				
We will file your trademark application with the Nigerian Tradema	ark Office, and send	you a trademark applicati	on number wit	hin one day (Mon-Fri).
You agree that we will file this Nigerian trademark application a	s is subject to our Te	erms & Conditions and po	licy documents	
	Proceed to filing			
Save and exit				< Back

Process

The Nigerian trademarks office examines trademarks to ensure that they meet the formal and substantive requirements. After publication, the trademark application lies open to opposition for 2 months.

Should registration of the trademark application be opposed, we will send you the notice of opposition and put you in touch with our filing agent. You may choose either to retain our filing agent to deal with the opposition or to engage another Nigerian trademark attorney. Should you succeed in defending against the opposition, you will be able to complete the trademark registration process on the system.

Upon receipt of the registration certificate, a scanned copy will be emailed to you. Optionally, you could request courier of the certificate.

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Timelines:

Filing receipt and number:	Issued immediately upon filing.
Examination:	Within 1-3 months of filing.
Acceptance:	Typically within 3 months of filing.
Publication:	Typically within 12-15 months of filing. Trademarks are open to opposition for 2 months, calculated from the publication date.
Payment of registration fee:	If the trademark application is not opposed, you will be requested to instruct payment of the registration fee. The trademark will not be registered until the registration fee is paid.
Issuance of certificate:	Typically within 2 years of filing. A paper certificate is issued.

Renewal

A Nigerian trademark must be renewed on the 7th anniversary of the Nigerian trademark filing date and every 14 years thereafter.

Years	Official fee	Total PayAnnuity fee (inclusive of official fee)
7/21/35		
/	NGN 14,910	\$160

Late-payment:

Renewals may be paid during the 6 month grace period on payment of a penalty.

Non-use

A Nigerian trademark may be susceptible to being revoked if not used for 5 consecutive years prior to the date of bringing the application.

How to respond to an office action

1. Click INSTRUCT RESPONSE

	Summary of case	
TM_	NG00001048-01 34345435	My Reference
Filed	Nigerian Trademark Ap	polication
Filing date:	Status:	Examination report issued
15 May 2025 Official No.:	Client reference:	My Reference
34345435	Official No.:	34345435
	Filing date:	15 May 2025
Examination Report	Next deadline:	14 August 2025 - Response (Examination)
Issuance date:	Type of mark:	Word
15 May 2025	Word mark:	My word mark
Instruct response deadline: 14 August 2025	Case sensitive:	No
Instruct Response	Applicant	
	Full name:	Sylvia Lakes
Expected acceptance date 15 November 2025	Physical address:	9 Kruger street
GROVENDE 2023		Oaklands
		Johannesburg
		Gauteng

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2. Click SAVE AND INSTRUCT RESPONSE to go through to payment

Examination Report			
Date of issuance:	15 May 2025		
Submit response deadline:	15 August 2025		
Instruct response deadline:	14 August 2025		
Documents:	Notice of examination		
	Opinion re examination		
Response to examination repo	rt		
Deadline to instruct response:	14 August 2025		
Deadline to instruct response:	14 August 2025		
	14 August 2025		
Payment		urk application	
Payment Preparing and submitting a routine r	14 August 2025 esponse re examination report relating to Nigerian tradema		
Payment Preparing and submitting a routine r Description	esponse re examination report relating to Nigerian tradema	Amount (USD)	_
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark			_
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report	Amount (USD)	-
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report	Amount (USD)	TOTAL PAYA
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Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report sonse to the Nigerian Trademark Office	Amount (USD)	
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report	Amount (USD)	
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report sonse to the Nigerian Trademark Office	Amount (USD)	
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report sonse to the Nigerian Trademark Office	Amount (USD)	
Payment Preparing and submitting a routine r Description Instructing a Nigerian trademark	esponse re examination report relating to Nigerian tradema attorney to prepare a response to an examination report sonse to the Nigerian Trademark Office	Amount (USD)	

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How to pay the registration fee

1. Click INSTRUCT REGISTRATION

		Summary of case	
	TM_	NGOOOO1048-01 34345435 M	ly Reference
	Filed	Nigerian Trademark Ap	plication
	Filing date:		
	15 May 2025	Status:	Ready for grant My Reference
	Official No.: 34345435	Client reference:	
	34343435	Official No.:	34345435
	Examination Report	Filing date:	15 May 2025
	Examination Report	Acceptance date:	15 May 2025
	Issuance date:	Type of mark:	Word
	15 May 2025	Word mark:	My word mark
	Response date: 15 May 2025	Case sensitive:	No
	Acceptance	Applicant	
	Acceptance date:	Applicant	
	15 May 2025	Full name:	Sylvia Lakes
_		Physical address:	9 Kruger street
	Publication		Oaklands
			Johannesburg
	Publication date: 15 May 2025		Gauteng
	15 May 2025	Country:	South Africa
>	Opposition	Type:	Natural person
	No opposition recorded		
	Registration	Priority	
	Registration fee payable	No priority claimed	
	• Pay registration fee		
	Desistration	Class	
	Registration	Nr.	1
	NA	Description:	Chemicals for use in industry, science and photography, as well as in agriculture, horticulture and forestry; unprocessed artificial resins, unprocessed plastics; fire extinguishing and fire prevention
	Certificate		compositions; tempering and soldering
	NA		preparations; substances for tanning animal skins and hides; adhesives for use in
			industry; putties and other paste fillers; compost, manures, fertilizers; biological

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2. Click PAY REGISTRATION FEE

mount (USD)).00
0.00
TOTAL PAYABLE

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How to request courier

1. Click REQUEST COURIER

	Summary of case	
TM_NG	00001048-01 34345435	My Reference
Filed	Nigerian Trademark	Application
Filing date: 15 May 2025	Status:	Certificate of grant received
Official No.:	Client reference:	My Reference
34345435	Official No.:	34345435
	Filing date:	15 May 2025
Examination Report	Next deadline:	15 November 2025 - Courier/Extension (Certificate)
Issuance date:	Acceptance date:	15 May 2025
15 May 2025	Type of mark:	Word
Response date: 15 May 2025	Word mark:	My word mark
131 My 2023	Case sensitive:	No
Acceptance		
Acceptance date:		
15 May 2025	Applicant	
	Full name:	Sylvia Lakes
Publication	Physical address:	9 Kruger street
Publication date:		Oaklands
15 May 2025		Johannesburg
		Gauteng
Opposition	Country:	South Africa
	Туре:	Natural person
No opposition recorded	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Registration		
Payment instructed: Yes	Priority	
Date of instructing payment:	No origin data ad	
15 May 2025 Registration fee paid to TMO: Yes	No priority claimed	
Date of payment of registration fee to		
TMO:		
15 May 2025	Class	
Certificate	Nr:	1
	Description:	Chemicals for use in industry, science and
Receipt date:	10000000000000000000000000000000000000	photography, as well as in agriculture,
15 May 2025		horticulture and forestry; unprocessed artificial resins, unprocessed plastics; fire
Deadline for requesting courier: 15 November 2025		extinguishing and fire prevention compositions; tempering and soldering
STOTEMED 2025		preparations; substances for tanning anim
Request courier		skins and hides; adhesives for use in industry; putties and other paste fillers;
		compost, manures, fertilizers; biological

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2. Click GROUP OTHERS WITH THIS CERTIFICATE

	Certificate - PT_CP_ZA00001801	
Certificate Details		
Date of receipt:	14 September 2021	
Documents:	Certificate of grant	(P)
We have received the certificat above.	te of grant for the above South African patent. A scanned copy of the certificate of grant i	is available for download
You can now instruct us to cou nstruction to courier the certifi	rier the original certificate of grant to you using the "Request courier" button below. If we icate to you by the Request Courier Deadline, we will destroy the certificate (if necessary, fice as a separate matter and at an additional charge).	
You can now instruct us to cou instruction to courier the certifi requested from the Patent Off	icate to you by the Request Courier Deadline, we will destroy the certificate (if necessary,	
You can now instruct us to cou instruction to courier the certifi	icate to you by the Request Courier Deadline, we will destroy the certificate (if necessary,	

3. Select other case to be grouped in the courier parcel

suped certificates:	None	
Available for association/grouping:	Select certificate	*
	PT_NP_ZA00001588	
	PT_NP_ZA00001611	
Save	PT_NP_ZA00003469	
	PT_NP_ZA00003483	
	PT_NP_ZA00003485	
ntact Details	PT_NP_ZA00003486	

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4. Add other cases until the parcel includes 10 Nigerian trademark certificates (i.e. the original case plus the 9 added cases)

ouped certificates:	None	
Available for association/grouping:	PT_NP_ZA00001611	× •
	PT_NP_ZA00003483	× •
	PT_NP_ZA00003485	× 👻
	+ Add	
Save		Cancel

5. Click SAVE to courier all 10 certificates in a single courier parcel

uped certificates:	None	
Available for association/grouping:	PT_NP_ZA00001611	* •
	PT_NP_ZA00003483	× • 🕯
	PT_NP_ZA00003485	* •
	+ Add	
Save		Cancel

6. Complete the Contact Details and Address sections and click REQUEST COURIER

Date of receip: Request courier deadline: Documents: Grouped certificates	15 May 2025 15 November 2025 Certificate of grant g)	₽ Total weight: 30g/500g
Certificate Details Date of receip: Request courier deadline: Documents: Grouped certificates TM_NG00001048-01 / My Reference (30	15 November 2025 Certificate of grant g)	
Request courier deadline: Documents: Grouped certificates	15 November 2025 Certificate of grant g)	
Documents: Grouped certificates	Certificate of grant	
Grouped certificates	Q	
		Total weight: 30g/500g
TM_NGOOOOIO48-01 / My Reference (30		
	Group others with this certificate	
Contact Details		
Entity:	Sylvia Lakes	
Contact person:	Sylvia Lakes	
Contact number:	08344544545	
Contact email:	gmail@gmail.com	
Courier Address Details		
Line 1:	9 Kruger street	
Line 2:	Oaklands	
Line 3:	Johannesburg	
Line 4:	Gauteng	
Additional information:	Leave with reception	
Country:	South Africa	× •
	Save	
D		
Request courier Deadline to request courier:	15 November 2025	
Payment		
Description		Amount (USD)
Cost:		110.00
		TOTAL PAYABLE USD110
	Credit card	
GLO GLO	BAL IP CO. User account	
	Request courier	

Tariff of fees (2025) – Nigerian Trademarks

	Official fee	Total fee
File Nigerian trademark and report examination with	NGN 17,000	\$126
opinion (using GlobalIPCo system)		
Routine response to office action (if any)		\$70
Payment of registration fee (using GlobalIPCo system)	NGN 12,000	\$70
Courier of trademark certificate (using GlobalIPCo		\$110, provided
system)		that up to 10
		Nigerian
		trademark
		certificates may
		be included in a
		courier parcel
Renewal		
On the 7 th anniversary of the Nigerian trademark filing		
date and every 14 years thereafter		
If processed through PayAnnuity		
- Per trademark / class	NGN 14,910	\$160
Assignment	NGN 15,204	\$200
Change of: applicant's name; applicant's address; or	NGN 15,204	\$200
address for service		

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https://globalipco.com/ip-online